



JOB DESCRIPTION

Native American Preference will apply in accordance with Tribal policies

JOB TITLE: Dealer	Revision Date: July, 2013
SUPERVISOR: Pit Supervisor	DEPARTMENT: Table Games
SUPERVISORY RESPONSIBILITIES: None	

SUMMARY:

Responsible for dealing in a professional and proficient manner all Table Games within approved guidelines, applicable laws, policies and procedures while providing Outstanding Guest Service.

KNOWLEDGE AND CERTIFICATION, SKILLS AND ABILITIES

Knowledge and Certification

Required:

- High school diploma or GED required
- At least 21 years of age
- 1 year previous dealing experience or completion of dealing course
- Working knowledge of the Gaming Industry and the laws and regulations governing gaming operations

Skills

Required:

- Strong written communication skills
- Strong verbal communication skills
- Customer service, interpersonal and teamwork skills necessary to maintain quality service delivery
- Accurate and detail-oriented
- Strong problem solving skills
- Basic Math skills (addition, subtraction, multiplication and division, ability to demonstrate proficiency)

Abilities

Required:

- Ability to maintain high confidentiality
- Ability to independently manage multiple tasks in a professional manner
- Ability to work independently with minimal supervision
- Ability to deal all table games offered

ESSENTIAL DUTIES AND RESPONSIBILITIES

1. Responsible for the protection and control of the game being dealt.
2. Conducts the game in accordance with Running Creek Casino policies and procedures.
3. Advises Pit Supervisor or Gaming Shift Manager of any player disputes or irregularities that may arise during the game.
4. Follows all management instructions.
5. Attends all meetings as assigned by Gaming Operation Manager.
6. Maintains a professional, friendly, and courteous atmosphere.
7. Ensures all guests are satisfied with their experience at Running Creek Casino.
8. May be required to deal the following games as needed: Blackjack, Craps, Roulette, and any other games known as assigned.
9. Must adhere to the safety policies of the Running Creek Casino and the Table Games Department.

PHYSICAL DEMANDS

Must be able to communicate using written, oral and computer methods. Must be able to stand and exert fast-paced mobility for periods in excess of 8 hours. Must be to stand for long periods of time. Must have a good sense of balance. Must have manual dexterity and ability to use repetitive wrist motions.

WORKING ENVIRONMENT

Office, gaming floor and convention center environment including flashing lights, frequent loud noises and cigarette smoke. Must be flexible with work schedule. Must be willing to work any hours and/or shift, as assigned, according to business needs. Occasionally must deal with angry or hostile individuals. High volume direct public contact.

DISCLAIMER AND CONDITIONS OF EMPLOYMENT

The above statements are intended to describe the general nature and level of work being performed by people assigned to this job title. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

All Running Creek Casino employees are responsible to ensure that their designated operations are in compliance with Running Creek Casino policies, Tribal policies, State compact and Tribal gaming regulations.

Conditions of employment with Running Creek Casino include passing a pre-employment drug test, a background investigation to secure a gaming license and successfully completing a three-month introductory period. Candidates for this position will be required to have dependable transportation available to them without notice.